

**52nd District Intergroup Committee
Of Alcoholics Anonymous
BYLAWS**

Approved March 26, 2005

Section 4.8 amended December 1, 2007

Section 4.8 Further amended 2014 to make Central Office Coordinator a Board Position.

Section 4.8 further amended September 3, 2016, to reflect April-March terms and identify Chairman and Co-Chairman as Chairperson and Co-Chairperson.

Section 1.3 amended May 6, 2023, to reflect new office address.

Section 4.8 amended on May 6, 2023, to change sobriety requirements for Central Office Coordinator to 5 years.

Section 4.8a amended July 8, 2023, to reflect the new Election cycle.

Section 4.9 amended July 8, 2023, to change the length of the Central Office Coordinator's time in office.

Section 4.13 amended July 8, 2023 , to increase other Board terms to 2 years with maximum of 4 years.

PREAMBLE

General warranties of the Intergroup Steering Committee: In all its proceedings, the Intergroup Steering Committee shall observe the spirit of A.A. Tradition, taking great care that the Committee never becomes the seat of perilous wealth of power, that sufficient operating funds, plus ample reserve, be its prudent financial principle, that none of the Committee members shall ever be placed in a position of unqualified authority over any of the other; that all important decisions be reached by discussion vote and, whenever possible, by substantial unanimity; that no Committee action ever by personally punitive, or an incitement to public controversy; that though the Committee may act for the service of Alcoholics Anonymous groups in the 52nd District, it shall never perform any acts of government; and that, like the Society of Alcoholics Anonymous, the Committee itself will always remain democratic in thought and action.

(The above Preamble is adopted from the Third Legacy Manual of A.A. World Services and AA. co-founder Bill W's Twelve Concepts for World Service as adopted by the General Service Conference on April 26, 1962. This adoption of copyrighted A.A. material has been approved by the General Service Board.)

SECTION I

- 1.1. This Committee shall be known as the "52nd District Intergroup Committee of Alcoholic Anonymous" and shall hereafter be referred to as "Committee".
- 1.2. The territory covered by this committee embraces the 52nd District of Area 93 of Alcoholics Anonymous (Northern Santa Barbara County).
- 1.3. The headquarters and principal office of the Committee shall be the same location as the Intergroup Office; and such location shall be decided by the Committee. Currently, this location is 301 S. Miller Street, Suite 208, Santa Maria, CA. 93454

SECTION II

- 2.1 These Bylaws have been adopted pursuant to authority as is evidence in the Traditions of Alcoholics Anonymous, and in accordance with procedures inherent therewith.

SECTION III

- 3.1. The purpose of this Committee shall be to perform the local functions of and to operate and maintain the Intergroup Office according to the A.A. Guidelines for intergroups and to participate in the activities of Alcoholics Anonymous in the territory covered by this Committee, all in accordance with Alcoholics Anonymous Traditions.

SECTION IV

- 4.1 Membership of this Committee shall consist of the representatives of every Alcoholics Anonymous Group (Group) in the 52nd District that decides to have a representative on the Committee.
- 4.2 Each Group in the District may elect one representative to represent it at the Committee meetings. An alternate representative may also be elected to represent the group in the event the regular Representative is unable to attend a Committee meeting. Meetings shall be open to any A.A. members. Non A.A. invited guests may be authorized by the Committee to attend.
- 4.2(a) GSR liaison and H&I liaison are Committee members that report to and from the Intergroup Committee to keep information flowing between the special service groups they represent and the intergroup Committee. They do not vote.
- 4.3 No Member of the Committee may be elected to represent more than one group simultaneously.
- 4.4 Committee members shall be called Intergroup Representatives.
- 4.5 Intergroup Representatives shall have at least six months of continuous sobriety to be members of the Committee.
- 4.6 Any Intergroup Representative who misses three (3) consecutive regular Committee meetings will be brought to the attention of the Group they represent for possible replacement.
- 4.7 The Committee Secretary will monitor attendance records.
- 4.8 The Officers of the Committee shall consist of a Chairperson; Co-Chairperson; a Treasurer; a Secretary, a Central Office Coordinator; and a Member-at-Large. Suggested sobriety requirements of officers are Chairperson – five (5) years; Co-Chairperson – five (5) years; Treasurer – five (5) years; Secretary – one (1) year; Central Office Coordinator – five (5) years; Member-at-Large one (1) year.

- 4.8a Beginning in March 2025, elections shall be held on odd years and each term shall last two years. Officers shall be elected by the Intergroup Representatives at the regular March monthly meeting.
- 4.9 All Officers will serve for a term of two (2) years with such term of office to run April 1st to March 31st, except for the Central Office Coordinator who serves at the pleasure of the Board until such time as he/she is voted out by the Board or resigns.
- 4.10 Any Officer may be removed during his/her term of office by a 2/3 majority vote of the Intergroup Representatives present and eligible to vote. The vote on a motion to remove any Officer shall be held at the next regular Committee meeting immediately following the meeting which the subject motion has been made and seconded.
- 4.11 Nominations for elections may be made from the floor by any member of the Committee.
- 4.12 Nominated candidates must be present for nomination or submit a notice in writing agreeing that they will serve if elected.
- 4.13 An elected Officer, after serving two full elected terms of office (4 years), shall be ineligible for re-election to the same office for a period of two (2) years.
- 4.14 In the event of a vacancy occurring in any of the elected Officers' positions, the remaining term shall be filled by election by the Committee at the next regularly scheduled meeting.
- 4.15 The Officers of the Committee shall, upon assuming office, comprise an Executive Board of the Committee (aka Central Office Board of Directors).
- 4.16 Duties and responsibilities of the Executive Board shall be to conduct the routine business affairs of the Committee, and to oversee and supervise the daily conduct of the Intergroup Office, in between regular Committee meetings.
- 4.17 A majority of the members of the Executive Board (aka Central Office Board) shall constitute a quorum for the transaction of its assigned duties. Decisions of any meeting of the Executive Board (aka Central Office Board) shall be by 2/3 majority vote. Emergency meetings of the Executive Board (aka Central Office Board) may be conducted via telephone or Zoom consultation when physically meeting together is not practical or timely.
- 4.18 All actions taken at any Executive Board (aka Central Office Board) meeting shall be recorded and reported to the Committee at the next regular meeting and be subject to Committee approval.

SECTION V

- 5.1 Meetings of this Committee shall be held monthly at a time and place to be determined by the Committee.

- 5.2 Special meetings of the Committee may be called by written request of three (3) members of the
- 5.3 Notice of special meetings shall be made in writing or by telephone to all Committee members at least five (5) days in advance of any special meeting. Such notice shall state the nature of the business to be transacted for which the meeting is being called and no business may be acted upon at any special meeting except that for which the meeting was called.
- 5.4 A majority of the Committee shall constitute a quorum for the conducting of business.
- 5.5 Committee decisions will require a 2/3 vote of those present and eligible to vote. Each Intergroup Representative shall have one vote, and voting by submitted written proxy shall be permitted.
- 5.6 The Officers of the Committee shall receive no compensation.
- 5.7 The Committee may reimburse any Officer or Committee member for out-of-pocket expenses incurred for Committee business with prior approval of the Committee.
- 5.8 Petty Cash Fund not to exceed Two Hundred Dollars (\$200.00) shall be made available to the Intergroup Office. This fund will also be designated for cash register start up for daily retail sales.

SECTION VI

- 6.1 The fiscal year of this Committee shall commence on the first day of January and shall end on the thirty-first day of December inclusive annually.
- 6.2 The accounts of the Committee shall be audited each year as of the thirty-first day of December. Such audit shall be made by a competent Committee, or by a certified public accountant, or auditor of recognized standing.
- 6.3 All funds and property received by or coming into the custody of the Committee belong to and are trust funds and property of the Committee to be expended only for the purpose authorized and only in accordance with the Traditions of Alcoholics Anonymous.
- 6.4 All funds of the Committee shall be deposited in banks or depositories which are members of the Federal Deposit Insurance Corporation, in the name of "52nd District Intergroup Office". All withdrawals from such accounts require authorization from either of the following two individuals: The Chairperson or the Treasurer.
- 6.5 A Treasurer's report indicating the financial conditions of the Intergroup Office shall be made and dispersed at each regular monthly meeting.

SECTION VII

- 7.1 The rules contained in "Robert's Rules of Order Revised" shall govern the Committee in all cases to which they are applicable, and where they are not inconsistent with these Bylaws or special rules of the Committee.
Committee.
- 7.2 These rules are deemed applicable in maintaining an orderly conduct of the affairs at Committee meetings but these rules shall never supersede or interfere with the operation of group conscience described in the A.A. Traditions.

SECTION VIII

- 8.1 The Committee shall only consider amendments to these Bylaws if such amendments are proposed as a resolution in writing signed by two (2) members of the Committee. Such resolution shall be read at the meeting when it is submitted and voted on at the next meeting. An amendment may be adopted by two-thirds (2/3) affirmative vote of the Committee members present and eligible to vote.

SECTION IX

- 9.1 These Bylaws shall be adopted only after having been published and read at one regular meeting and voted on at a second regular meeting; and shall void any previous Bylaws or rules upon their adoption.

SECTION X

- 10.1 Upon the winding up and dissolution of this organization, after paying or adequately providing for the debts and obligations of this organization, any remaining physical assets shall be distributed to the Alcoholics Anonymous General Service Office in New York City for their distribution in accordance with Alcoholics Anonymous Traditions if it is then in existence and organized and operated exclusively for charitable purposes and exempt under IRC Section 501(s)(3), but if not then in existence or so organized and operated or exempt, to another organization which is organized and operated exclusively for charitable, education, or religious and/or scientific purposes and which has established its tax-exempt status under IRC Section 501c(3).
- 10.2 This organization is a nonprofit public benefit organization and is not organized for the private gain of any person. No part of the net earnings of this organization shall ever inure to or for the benefit of or be distributable to its members, trustees, officers, or other private persons, except that the organization shall be empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the exempt purposes for which it was formed.
- 10.3 Notwithstanding any other provisions of these Bylaws, the organization shall not carry on any other activities not permitted to be carried on by an organization exempt from Federal Income Tax under Section 501c(3).

- 10.4 No part of the activities of this organization shall consist of carrying on propaganda or other attempting to influence legislation, and the organization shall not participate or intervene in any political campaign (including the publishing or distribution of statements) on behalf of any candidate of public office.

ATTEST

John Hunter, Chairperson

Date

VACANT

Co-Chairperson

Date

VACANT

Treasurer

Date

Greg Porter, Secretary

Date

Nancy Neville, Central Office Coordinator

Date

Rudy Salazar, Member-at-Large

Date