

Central Office Webmaster Duties

- Recommended Sobriety 2 Years
- Is responsible for all maintenance and administration of the Central Office Website.
- Should have a working knowledge of (or be able to learn) web deployment technologies, including WordPress, PCP and SFTP.
- Is responsible for the website content, meeting schedules, AA talks and event calendars.
- Assist with Central Office technical issues as needed.

- Attends monthly IGR Steering Committee Meeting (First Saturday of the month at 10am via Zoom).
- Performs any other duties Chairperson may request.
- Bilingual a definite plus.